

Complaint & Administrative Review Board (CARB) Overview



Public Safety Committee

November 16, 2021

Presented by:

William McManus, Chief of Police

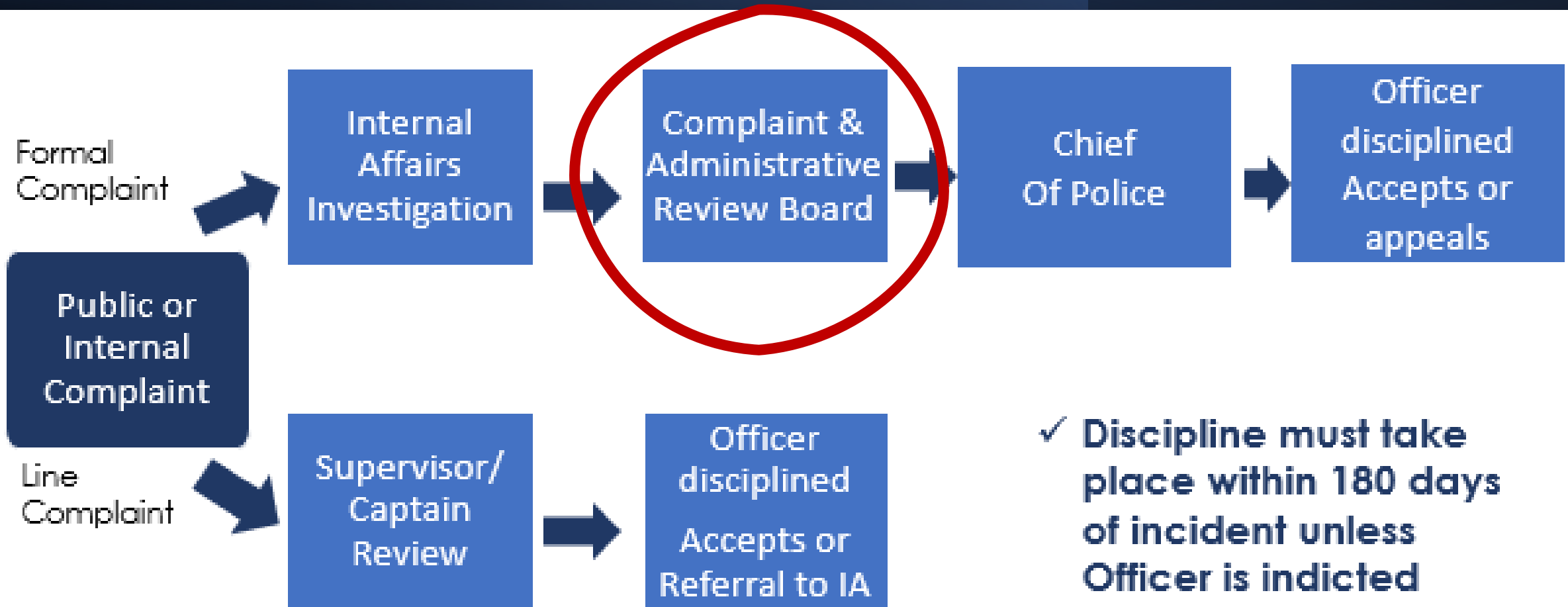
Elizabeth Provencio, First Assistant City Attorney

Authority

Article 29 of Collective Bargaining Agreement authorizes the Chief's Advisory Action Board

Complaint and Administrative Review Board (CARB) - 14 members	
Community Advisory Board 7 Community Appointees	SAPD Portion of the CARB 7 Sworn Members

Complaint Process Overview



CARB Roles & Responsibilities

- Hears investigations completed by Internal Affairs on complaints against police officers
- All members of the CARB shall be given opportunity to review each case that will be presented
- CARB may elect to hear testimony from complainants or responding officers. Testimony is voluntary

CARB Roles & Responsibilities

- Each portion of the Board makes independent disciplinary recommendations
- All members have a duty to maintain the confidentiality of privileged information

Composition of the CARB

Police Portion

- Consists of seven (7) voting members:
 - 1 Deputy Chief who shall serve as chairperson
 - 1 Captain
 - 1 Lieutenant
 - 1 Sergeant
 - 1 Detective Investigator
 - 2 Patrol Officers
- Members are appointed by the Chief and serve for 180 calendar days

Composition of the CARB

Community Portion

- Consists 7 appointees selected from a panel of 14 available members appointed
- The appointees serve a two-year term, in 6-month increments
- During that term, the appointees hear cases for 6-months then rotates out for 6-months

Qualifications & Requirements

- Completion and submission of application to City Clerk's Office
- Must be resident of San Antonio for two years
- Cannot be indicted for a felony or crime of moral turpitude
- Cannot be officially charged with a Class A or B misdemeanor

Civilian Appointment Process

Interview Panel

- Deputy City Manager
- Chief of Police
- City Attorney
- Internal Affairs

Notification to SAPOA

- City sends letter to SAPOA
- SAPOA has opportunity to provide feedback prior to City Council consideration

Council Appointment

- Appointment made by City Council
- Two-Year appointment

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